

Memorandum

To: All Fellows, Affiliates, Associates and Correspondents of the Canadian Institute of Actuaries and Other Interested Parties

From: Charles C. McLeod, Chairperson
Actuarial Standards Board

Date: February 27, 2009

Subject: **Revised Standards of Practice**

Document 209013

At its meeting on February 5, 2009, the Actuarial Standards Board (ASB) approved two sets of changes to the Standards of Practice, both effective April 1, 2009.

1. Final Standards of Practice for the Clear Specification of Accepted Actuarial Practice in the Actuary's Report – see Standards, document 209012 (<http://www.actuaries.ca/members/publications/2009/209012e.pdf>) and the memo, document 209011 (<http://www.actuaries.ca/members/publications/2009/209011e.pdf>) for more information.
2. A number of Technical Amendments to Parts 1000 (General Standards) document 209015 (<http://www.actuaries.ca/members/publications/2009/209015e.pdf>), and Part 2000 (Insurers) – Standards, document 209016 (<http://www.actuaries.ca/members/publications/2009/209016e.pdf>) and the memo, document 209014 (<http://www.actuaries.ca/members/publications/2009/209014e.pdf>) for more information.

Revised Standards of Practice reflecting the above changes are attached.

These Revised Standards also reflect the changes to Section 1700 for Independently Reasonable Assumptions that were approved by the ASB in November 2008 and published on December 17, 2008 – see document 208088 at the following link: <http://www.actuaries.ca/members/publications/2008/208088e.pdf>. Note that the effective date for the changes for Independently Reasonable Assumptions is March 1, 2009.

CCM

Memorandum

To: All Fellows, Affiliates, Associates and Correspondents of the Canadian Institute of Actuaries and Other Interested Parties

From: Charles C. McLeod, Chairperson
Actuarial Standards Board

Mark Campbell, Chairperson
Working Group on the Clear Specification of Accepted Actuarial Practice in the Actuary's Report

Date: February 27, 2009

Subject: Final Standards of Practice for the Clear Specification of Accepted Actuarial Practice in the Actuary's Report

Document 209011

Background

Enclosed are the Final Standards of Practice for the Clear Specification of Accepted Actuarial Practice in the Actuary's Report. A Notice of Intent on this subject was issued on February 20, 2008, followed by an Exposure Draft on December 18, 2008. Having completed all the requirements of the Due Process for the Adoption of Standards of Practice, the enclosed Final Standards were approved by the Actuarial Standards Board (ASB) on February 5, 2009.

Feedback on Exposure Draft

No feedback was received on the Exposure Draft. Accordingly, there are no substantive changes between the Exposure Draft and the enclosed Final Standards.

Effective Date and Early Implementation

The effective date of the Final Standards is April 1, 2009. Since the Final Standards do not conflict with existing Standards of Practice, early implementation is encouraged.

CCM, MC

Memorandum

To: All Fellows, Affiliates, Associates and Correspondents of the Canadian Institute of Actuaries and Other Interested Parties

From: Charles C. McLeod, Chairperson
Actuarial Standards Board

Micheline Dionne
Morris W. Chambers
Working Group on Translation Review and Other Technical Amendments

Date: February 27, 2009

Subject: **Technical Amendments – Standards of Practice – General Standards, Part 1000, and Insurance Standards, Part 2000**

Document 209014

The Working Group on Translation Review and Other Technical Amendments has proposed, and the Actuarial Standards Board has approved revisions to the current Standards of Practice, in respect of the General Standards, Part 1000, and the Insurance Standards, Part 2000. Work is underway to revise the other Parts and further communications will follow in that regard.

The changes are being released as the Final Standards of Practice and are attached hereto.

Some of the changes are required to ensure that the Standards of Practice remain consistent with the amended structure of the CIA. The other amendments are similarly not substantive and do not in any way change either the intent or the meaning of those elements of the Standards of Practice. The changes are associated with the following categories:

- correction of prior references to the “Practice Standards Council” which is now the “Practice Council”;
- continuation of the move toward consistency in the style, format and punctuation of the Standards of Practice, including
 - elimination of bold fonts in textual elements of the Standards of Practice,
 - constraint of the use of italics exclusively to Recommendations (except for the description thereof in paragraph 1120.04 and the reproduction of the CIA/CICA Joint Policy Statement in subsection 1630),

- replacement of a number of colons with commas,
- review of the use of the dotted underline for defined terms to ensure consistency,
- correction of cross-references to defined terms that have been changed in the French,
- augmentation of references to specific Rules of Professional Conduct to include the titular headings thereof;
- improvement in grammar for the sake of clarity and adherence to common usage, including
 - some simplification in language,
 - some changes to improve the English usage,
 - replacement of “which” with “that” in a number of places,
 - replacement of “if” with “whether” in a few instances.

In conjunction with the efforts described above, a major review of the French version of the Standards has been undertaken. Of special interest, in the French version, the definition of user in paragraph 1110.50 and the description of the prescribed interest rate in paragraph 2330.18 were modified to bring them in line with the English version. For additional details on the changes performed to the French version, please access the French document released as [\(link to French document\)](#).

In accordance with paragraph 1.6 of the policy for due process for technical changes to the Standards of Practice, steps 1, 2 and 3 have been combined, eliminating the exposure of the proposed changes prior to their adoption. These technical changes have been reviewed by the Actuarial Standards Board and its approval for the changes was given at its meeting on February 5th, 2009.

The revised Standards have an effective date of April 1st, 2009, however, early implementation is encouraged.

CCM, MD, MC