



# Enrollment Application Form for CORRESPONDENT STATUS

Have you ever applied for Correspondent status in the CIA: no  yes  \_\_\_\_\_  
year

For Office use only

Office use only

CQ# \_\_\_\_\_

\$ \_\_\_\_\_

P  C

Date \_\_\_\_\_

Req. \_\_\_\_\_

Rec'd: \_\_\_\_\_

Input:

Main:

Info:

Info 2:

Rec:

## PERSONAL INFORMATION

Mr.  Miss  Mrs.  Ms.

Date of birth \_\_\_\_\_  
month / day / year

Name: \_\_\_\_\_  
surname given name middle name other initial(s)

Previous name (if any): \_\_\_\_\_

## ADDRESS

This address will be used in the Yearbook and for all mailings.

Company name: \_\_\_\_\_

Address, line 1: \_\_\_\_\_  
street number and name

Address, line 2: \_\_\_\_\_  
apt. / suite / room / floor / p.o.box / rr number

City: \_\_\_\_\_ Province: \_\_\_\_\_ Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Telephone : (\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_  
ext.

E-mail: \_\_\_\_\_

Please indicate the name of your employer if it is not included in the above address:

\_\_\_\_\_ employer \_\_\_\_\_ city

## QUALIFICATIONS

Actuarial qualifications (e.g. FSA,FCAS) or number of credits/exams passed: \_\_\_\_\_ Year obtained (if designation): \_\_\_\_\_

Other actuarial designations (e.g. MAAA, EA): \_\_\_\_\_ Year obtained: \_\_\_\_\_

Highest university degree (e.g. BScAct, MSc): \_\_\_\_\_  
Degree Name of University Country

## EMPLOYMENT CODES

\*(See reverse)\*

Code 1  (primary) Code 2  Code 3  (if applicable)  
 (secondary, if applicable)

## LANGUAGE

Language preference for general correspondence: English  French

Language preference for CIA documents: English  French  Both

## MAILINGS

Please check the type(s) of mailings you wish to receive:

Life Insurance  Property & Casualty Insurance  Pensions  Include my name on mailing list to be sold

\*\*Please note that non practice-specific mailings are sent to you automatically.\*\*

### The following material **MUST** accompany your application:

- admission fee as prescribed on the CIA website ([www.actuaries.ca/membership/quali\\_fees\\_e.cfm](http://www.actuaries.ca/membership/quali_fees_e.cfm)) (Includes electronic publications ONLY via the CIA announcements list)  
*N.B. If you would like to receive all CIA publications in paper format, please add \$95.*
- a photocopy (reduced) of your Fellowship certificate from the examining actuarial body

## Bylaw 6.02 Rights and Privileges of Correspondents

A Correspondent shall not be a Member of the Institute nor be entitled to the voting rights of Members. A person who is a Correspondent shall not publicize, or knowingly permit publication of the fact that such person is a Correspondent. A Correspondent shall be entitled to attend all General Meetings not specifically closed to Correspondents by vote of the Members or by resolution of Council, to take part in any discussion at any General Meeting that Correspondents are entitled to attend, receive all publications of the Institute not excepted by Council for distribution to Correspondents, and exercise and enjoy any and all other rights and privileges that the Institute or Council shall accord to Correspondents.

## CORRESPONDENT STATEMENT

*I hereby apply for enrollment as a Correspondent of the Canadian Institute of Actuaries. I have received and studied the bylaws of the Institute which I understand govern the professional activities of persons enrolled in the Canadian Institute of Actuaries.*

\_\_\_\_\_  
Signature date

Please return to: Membership Dept., Canadian Institute of Actuaries, 150 Metcalfe St. Suite 800, Ottawa, ON, Canada, K2P 1P1  
Telephone: (613) 236-8196, ext. 117 Fax: (613) 233-4552

# EMPLOYMENT CODES

## Code 1: Practice Area

- 1 - Life Insurance
- 2 - Property and Casualty Insurance
- 3 - Pensions
- 4 - Nontraditional actuarial work
- 5 - Nonactuarial work
- 6 - Out of work force
- 7 - Actuarial Evidence

## Code 2: Employer Type

- 01 - Life insurance company
- 02 - P&C insurance company
- 03 - Consulting firm
- 04 - Reinsurance company
- 05 - Government
- 06 - University or college
- 07 - Bank or trust company
- 08 - Other financial institution
- 09 - Technology company
- 10 - Other corporation
- 11 - Unemployed
- 12 - Retired
- 13 - Other (Please specify)

## Code 3: Sub-Practice Area

- 01 - Individual
- 02 - Group life & health
- 03 - Systems
- 04 - Investment
- 05 - Health
- 06 - Reinsurance
- 07 - Workers' compensation
- 08 - Management
- 09 - n/a
- 10 - International
- 11 - Social insurance
- 12 - General liability insurance
- 13 - Other corporate functions
- 14 - Financial reporting
- 15 - Education & research
- 16 - Product development
- 17 - General
- 18 - Nonactuarial
- 19 - Nontraditional actuarial

**Would you be interested in serving on a CIA committee, now or in  
the future?    Yes     No**

**If yes, please check the appropriate box or boxes below.**

## COMMITTEES

I would be interested in serving on any committee that requires volunteers.

- |  |   |
|--|---|
| <input type="checkbox"/> Actuarial Evidence Practice                     | <input type="checkbox"/> Life Insurance Financial Reporting                                       |
| <input type="checkbox"/> Annual and General Meeting Organizing Committee | <input type="checkbox"/> Organizing Committee for the Joint CAS/CIA/SOA Appointed Actuary Seminar |
| <input type="checkbox"/> Application of Rules and Standards              | <input type="checkbox"/> Organizing Committee for the Pension Seminar                             |
| <input type="checkbox"/> Appointed/Valuation Actuary                     | <input type="checkbox"/> Pension and Social Security Liaison Committee                            |
| <input type="checkbox"/> Board and Council Performance                   | <input type="checkbox"/> Pension Plan Financial Reporting   |
| <input type="checkbox"/> Communications                                  | <input type="checkbox"/> Post-Employment Benefit Plans  |
| <input type="checkbox"/> Continuing Education                            | <input type="checkbox"/> Public Policy Committee  |
| <input type="checkbox"/> Co-sponsorship of Exams                         | <input type="checkbox"/> Professional Conduct   |
| <input type="checkbox"/> Editorial                                       | <input type="checkbox"/> Property & Casualty Financial Reporting                                  |
| <input type="checkbox"/> Education & Examinations                        | <input type="checkbox"/> Research   |
| <input type="checkbox"/> Elections                                       | <input type="checkbox"/> Risk Management and Capital Requirements                                 |
| <input type="checkbox"/> Eligibility                                     | <input type="checkbox"/> Rules of Professional Conduct  |
| <input type="checkbox"/> Expected Experience                             | <input type="checkbox"/> Standards of Practice Editing Committee                                  |
| <input type="checkbox"/> Finance   | <input type="checkbox"/> Volunteer Initiatives  |
| <input type="checkbox"/> Group Insurance                                 | <input type="checkbox"/> Workers' Compensation  |
| <input type="checkbox"/> Health Care                                     |   |
| <input type="checkbox"/> International Relations                         |   |
| <input type="checkbox"/> Investment Practice                             |   |
| <input type="checkbox"/> Joint Committee on Academic Relations           |   |